



POSITION: Vice President of Health Services

REQUIREMENTS: A medical doctor, licensed to practice in the state of New York. Knowledge of addiction medicine and approaches to treatment is essential. Certification as a provider of Buprenorphine/Suboxone or willingness to become certified is a requirement. Certification by the American Society of Addiction Medicine is required within two years. The incumbent must demonstrate a commitment to working as part of a multi-cultural staff to provide culturally appropriate services to a widely diverse client population

REPORTS TO: President/CEO

DUTIES: The Vice President administers and oversees the medical aspects of treatment and coordination of medical and clinical treatment activities within the confines of agency licensure and policies. The Assistant Medical Director coordinates day-to-day medical management in the OASAS clinics, and the Practice Manager coordinates day-to-day medical management in the Department of Health clinic.

- Ensures that patients are screened for appropriateness of admission per state and federal guidelines and that, as appropriate, they are provided an admission medical screening
- Coordinates referral and follow-up for any necessary medical services
- Approves primary and secondary diagnoses for patients
- Reviews and approves all care plans
- Oversees development of required medical policies, procedures and practices
- Provides case consultation, intervention and counseling as needed
- Prescribes medication for detoxification or as an adjunct to therapy as indicated
- Supervises medical staff , employed under any health-related license
- Serves on Utilization Review Committee and Management Committee
- Performs other duties as assigned

Please forward resume to:

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